



**MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
MEETS
THURSDAY, MAY 23, 2019, AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616**

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at 7:01pm.

Roll Call.

Present: Johann Wallace, Debra Trate, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Matthew Williams (Not voting), Thomas Benavidez, Attorney (Not voting).

Mayor Wallace: Just for the record both Councilmember Welsch and Mayor Pro-Tem Johnson did let us know that they would not be here this evening.

There was nobody in particular to do the invocation so Mayor Wallace requested everyone to bow their heads for a moment of silence and do their own prayer, give thanks or whatever they wanted to do.

B. Call to the Public

Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have

addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Mayor Wallace: I have one call to the public for a non-agenda item. Mr. Reed. State your name and address for the record. Mr. Reed: Trent Reed, 102 E. Pinal Street. What I wanted to bring to attention was I had recently found out that they discontinued the shuttle service that we had you know for to take you to Sierra Vista and whatnot. I just thought that was absolutely horrible vote. You know some of us, some of us are, we're all gonna have to, you know our cars don't work and if we can't walk up the hill to Dollar General to get some frozen food we'd simply starve to death but the Mayor was kind enough to inform me that they are working on something on that so that's fantastic. I was gonna say, you know, I'd be happy to volunteer my time, you just buy the vehicle and I would do it for free but that was a real big deal to me. And lastly let's just remember Memorial Day weekend. Thank you. Mayor Wallace: Thank you sir.

C. Consent Agenda

Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the minutes of the regular meeting held on May 09, 2019.
- C.2 Consider approval of the Council executive session minutes held on May 09, 2019.
- C.3 Consider approval of the Payment Approval Report in the amount of \$130,379.73.

Motion: Open item for discussion and/or action **Action:** Approve Items C.1 thru C.3 **Moved by** Mayor Wallace, **Seconded by** Councilmember Hirshberg.

Mayor Wallace: If you, there is one, there's an error on the minutes that Ms. Trate pointed out, if you wanna, did you wanna point that out? Councilmember Trate: I could just unintelligible. Mayor Wallace: Ok so um, Mr. Williams, the uh, the error on the minutes? Manager Williams: Yes, sir. Mayor, Council there is a small error on item E.7, if you'll see for motion open for discussion, it says moved by Mayor Wallace, seconded by Councilmember ?, that was never filled in. It was Councilmember Butterworth that seconded that. I will correct that if Mayor and Council directs it so with the end of motion. That is the only error that I'm aware of and thank you Councilmember Trate for pointing that out. Mayor Wallace: So again item E.7 it says Councilmember ?, we don't have any question marks up here so... Councilmember Banks: I can be a question mark. Mayor Wallace: Also, something, payment approval report, this time

around is \$130,379.73. So that's the payment approval. We will have executive session. Any other questions? Alright.

Motion: Approve the Items on the Consent Agenda, making an amendment to the minutes as discussed
Moved by Mayor Wallace, Seconded by Councilmember Butterworth Motion passed 5-0

D. Unfinished Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

D.1 Discussion only: [Mayor Wallace]: Town Council response to water/sewer rate increase questions from the public, including an explanation of the process used to determine the rates.

Mayor Wallace: We didn't have any call to the publics regarding the water and sewer rates so with this one I'll go ahead and move on to the next agenda item.

E. New Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

Mayor Wallace: I'm actually going to go with item E.5 ahead of E.1 folks, real quick. Because we do have a lot of folks here and I'm pretty sure they are interested in that one.

E.5 Discussion and/or Action [Mayor Wallace]: Council staff direction to establish a food bank and provide community/library programs for seniors at the Town Senior Center facility.

Motion: Open E.5 for discussion and/or action. **Moved by Mayor Wallace, Seconded by Councilmember Butterworth**

Mayor Wallace: So Director Harvey gave us a great presentation, we just had a couple questions that came up on it. I did mention something else to her during the break and that was to reach out to the VFW since they closed their building down, to see if we can possibly get some of their equipment for use at the Senior

Center. So that was just in passing but any questions from Council? Councilmember Hirshberg : Can I just say something? Mayor Wallace: Be my guest. Councilmember Hirshberg: Maybe we can put in the newsletter, asking if anybody has, would like to make a donation towards the project. Or maybe somebody has unintelligible remark. That would be good. Mayor Wallace: Alright, are there any other questions? Comments? Concerns? Ms. Harvey have you got anything else to add? Ms. Harvey: No sir.

Motion: Direct staff to establish a food bank and provide community/library programs for seniors at the Town Senior Center facility. **Moved by** Mayor Wallace, **Seconded by** Councilmember Trate. Motion passed 5-0

Mayor Wallace: Have fun Suzanne.

E.1 Discussion Only [Mayor Wallace]: Presentation of the Yard of the Month winners for June 2019, in coordination with the Friends of Huachuca City.

Motion: Open Item E.1 for discussion only. **Moved by** Mayor Wallace, **Seconded by** Councilmember Butterworth.

Mayor Wallace: Do we have any of the prize winners here? Got one? First one on the left. Alright I'm gonna try not to butcher your last name. Mr. Malanowski: Pronounces his last name. Mayor Wallace: Ok I was gonna butcher it so. So sir, Mark, I'll just call you by your first name. Come on up. So this right here, this is what this is. This is a certificate of appreciation from the Friends of Huachuca City for the Yard of the Month award. And what this is, this is presented to somebody, you know residents throughout the town, who take great pride and care of their yards, maintaining them, keeping them looking good and trying to entice their neighbors to do the same so we do appreciate the hard work you do, we do appreciate you taking care of your yard, it makes law enforcement folks happier so they don't have to write you citations for a messy yard. So again sir, we really appreciate it. Thank you very much. Mr. Malanowski: That'd be a full time job with every citation. Mayor Wallace: So we had two more winners that weren't here tonight, Karen Bjornstedt and Ramona Bojorquez. So again to them also, you know, we do give them a thanks and we will make sure that they get their certificates, right? Alright thank you.

E.2 Discussion and/or Action [Manager Williams]: Monthly Budget Update Report to be presented by Spenser Forsberg of Haymore and Forsberg, C.P.A.

Motion: Open Item E.2 for discussion and/or action. **Action:** Open Item for discussion. **Moved by** Mayor Wallace, **Seconded by** Councilmember Hirshberg.

Mayor Wallace: Alright we got a second. Spence it's you. Mr. Forsberg: Thank you Mayor, Councilmembers. Appreciate the opportunity to be with you this evening. We're reporting on our budget through the month of April. So we are ten months through our fiscal year. Or otherwise 83% through our fiscal year. The first page of the package, that you see, is a listing of our cash accounts. We want to just call to your attention two accounts there, they should be highlighted on your package. Wells Fargo investment account ending in 7195 and a US Bank savings. Both of those accounts, the statements for the month of April had not been received by the time we prepared the package, so those numbers had not been updated. But I do have a number to give you on the US Bank, the statement has been received since then. Instead of that 828 should be 851380. Mayor Wallace: That's going up. Mr. Forsberg: It has some, this is the account that has unrealized gains and losses on it so it fluctuates, but if the market does well,

so does that account. Moving on to our General Fund on that second page of your package, or page one of the numbered pages. That first page outlines our revenues for the General Fund and I'll spoil the fun and tell you that it was a good month overall for the town. We had our payment due to Whetstone Fire, our quarterly payment, and so if you look at the bottom line, we're showing we operate at a loss for the month of April of about \$60 thousand. Let me see what that number is, \$69,900.00 in the negative for the month of April. But I do want to call out that that payment to Whetstone was what threw us there and if we were to break that payment out for the three months of the quarter, we'd actually be operating at a profit. So, pretty good news for the General Fund. That's a couple months in a row that we have been doing that so, happy to see that. The Enterprise Funds, I've got some more positive news there. If you can turn to page 22, that starts our Enterprise Fund. The first one is the Water Fund. Our revenue for the month of April was \$33,577.00 against expenses of \$29,121.00 so we saw positive revenue there for a profit of \$4,456.00. So that has not been the case throughout the fiscal year so we're happy to see a profit when we can. Manager Williams: One note I'd like to make on that Mayor and Council. That's the first time water has made a profit since at least 2008. And again that's what we can document. Again that is because of the water increase as you know. One thing to keep in mind, this is the first month where people actually had the new water rates. So it's a reasonable argument to say the people will naturally reduce their water use now that the rates have gone up. Also it's prime time watering season so you may very well see water usage go down. And as with anything, you have to watch it fluctuate for a couple months, it will go back and forth so it won't always be that much. It will certainly go up and down and we'll look at this six months/ a year from now, where we are on that. Same thing goes for sewer. Thank you Spencer. Mr. Forsberg: Thank you. Page 24 is our Sewer Fund. We saw revenue of \$22,115.00 and expenses of \$15,251.00. So nearly a profit of \$7,000.00 on the Sewer Fund. For the month of April. Just highlight that maintenance and supplies were down for the month. So that also helps show a profit there for the month of April. And again we have not seen a trend where we are showing a profit on that account, on that Enterprise Fund either so again positive news for the month of April. Our Garbage Fund, if you'll remember the months past we've had one month where the subcontractor bill didn't come in and the next month, two months bills were there. This month we are back in line. We had revenue on page 26 of \$11,427.00 and expenses of \$10,214.00 primarily from our subcontractor, showing a profit of \$1,213.00 for the month. Last but not least, our Landfill Fund, positive news here. Revenue of \$131,000.00 and expenses on page 29 of \$89,000.00 for a profit of almost \$42,000.00 for the landfill. We like to see that, we hope it stays that way. Again all positive news for the month of April. I hate to get overly optimistic but I think there's been some positive changes throughout the town that are helping to contribute to these numbers. These are the highlights for the month of April for the budget, I'd be happy to entertain any questions that you might have. Mayor Wallace: It's nice to see those funds making a change in the right direction. It's definitely, especially on the water and sewer, the funds and the revenues we are gonna be watching closely to make sure that we are not charging people too high. And I ask the rest of the Council to do the same. Really keep an eye on those two things because if we're charging more than what we need to be charging we need to fix that. Plain and simple. I don't have anything else. You said we had our firetruck payment, not our firetruck payment but our Whetstone Fire payment, that's something we are going to have to start looking at towards the future. We are going to be entering into our last contract year, fiscal year with Whetstone Fire so we need to start figuring out, are we doing it again? Or are we going to go some other route because that's over a \$400,000.00 bill a year that we can either recoup or do something else but we need to start planning for it now. I have nothing else. Councilmember Banks: It's just very strange to seem him up here smiling when he gives the report. It's the first time. Mayor Wallace: At least he's not sweating right. Councilmember Banks: Well the auditors are gone so... Mayor Wallace: Oh yeah that could be part of it. No, it's a lot of hard work by Ha, our finance clerk and Spencer making sure people are not spending money that they don't need to be spending, and that we're getting paid back. Definitely

huge thanks to Ha, she's here every day. Spencer just shows up to give the good news. So you know, but definitely big thanks to Ha for everything you're doing, we really appreciate it. Anything else Council? Ok.

E.3 Discussion and/or Action [Director Harvey]: Council approval of Memorandum of Understanding (MOU) between the Town of Huachuca City and Chiricahua Community Health Center to bring mobile medical clinic healthcare services to the Town's residents on a periodic basis.

Motion: Open E.3 for discussion and/or action. Moved by Mayor Wallace, Seconded by Councilmember Hirshberg.

Mayor Wallace: Suzanne? **Ms. Harvey:** Mayor and Council, actually we have a subject matter expert. Heidi Dove is here from the Chiricahua Mobile Medical Clinic and so she's here to kinda tell you a little bit about the program. **Ms. Dove:** So I'm from Chiricahua, I'm the program administrator for our mobile clinic. I'd like to come to Huachuca City, like we have in the past and provide medical services. We'd like to start out once a month, we aren't sure on a day yet, either a Monday or Wednesday. It would be parked right out front of City Hall. **Ms. Harvey:** Insurance. **Ms. Dove:** Insurance? Oh yes, ok, so we do accept all insurances. We do offer a sliding fee discount program so if someone's either under insured or not insured at all we can offer that service. And your copays would fluctuate between \$25, \$30, \$35 just depending on your household income. **Mayor Wallace:** I gotcha. Council, do you have any questions? **Councilmember Butterworth:** What kind of spectrum of medical services do you provide. **Ms. Dove:** So we are primary care, so just like you would go to your doctor and get an annual checkup or if you think that maybe you are sick or the flu or whatever. Vaccines. We can do all that on the bus. We have a full lab. Obviously we send them out, but we do have a full lab where can draw and everything. **Mayor Wallace:** Anything else? **Councilmember Banks:** Yes. Do you need appointments for this? **Ms. Dove:** Yeah, it's just like a regular clinic. At first we would start out really slow, obviously, just like a lot of our sites do. So walk-in basis. Or you can make an appointment and then we would work around it, but at first we'll be slow and we're expecting that. **Ms. Harvey:** Could I add something really quick too? Because I just found this out. For the folks that live in lower, they're gonna be parked up here, but they actually have someone that if they have an appointment and they cannot get up the hill, they will send someone to bring them to their appointment. They'll go to their home and pick them up and bring them up to the clinic. **Mayor Wallace:** Good good good. Hang on let's...**Councilmember Butterworth:** I forgot it. **Mayor Wallace:** Do you have any questions? **Councilmember Banks** No, she answered mine. **Mayor Wallace:** Ok, do you remember? **Councilmember Butterworth:** No. I had a question and it just...**Mayor Wallace:** Alright, give it a second. So this is awesome for starters. I'm really happy that you know, I'm really happy about this. I think it might be very beneficial to where once we get going, to try to correlate them being here with activities at the Senior Center, so that it's a one trip kind of thing, but that's down the road. Now you mentioned, you know, the questions to ask. What do you offer? What are your full services? Is there a pamphlet? Is there something that goes out and would say "Hey you need to make an appointment"? You have to do x,y and z. Is there any guide that we would provide to the residents? **Ms. Dove:** Yeah, as soon as we figure out the provider and the day of the week that we're coming, we'll make flyers and we'll get those to you guys so you can start handing them out before we even come. **Mayor Wallace:** Ok, Mr. Benavidez, did you look at that (MOU)? **Mr. Benavidez:** Mr. Mayor, members of the Council, yes I did. We did make a few changes to it but I don't know if the center has had a chance to review them or not, but he made a few small changes. I think it was the one we worked off from Bisbee? **Ms. Dove:** Right **Mr. Benavidez:** So I'm fine with it as provided tonight **Mr. Mayor.** **Mayor Wallace:** Ok, do you have a copy of what we have in our binders? **Ms. Dove:** I do in my email, yes. **Mayor Wallace:** Ok, email if that's ok, those modifications. What kind of modifications were we? **Mr. Benavidez:** Basically the legal stuff is about indemnification and insurance. We required the additional insured and that they indemnify us with services that they provide. **Mayor**

Wallace: Do you know if Chiricahua entertains any lawyers that would have a look at they or if they would have any concerns with it? Do you know? Ms. Dove: Our chief officer actually had to go out on medical leave and she's expected to be out for a couple of months, but the director of our program sent an email that everything looks ok. We're just waiting for a CEO to sign off on that. Mayor Wallace: Ok. Ms. Dove: Oh, and he comes back next week so I'll make sure to get back to you guys. Councilmember Butterworth: Now I remember my question, then I got another one. Mayor Wallace: See, I'm glad I could help. Councilmember Butterworth: Thank you. How would people be making the appointments? Would it be through the Library, through the Senior Center, through calling your agency? Ms. Dove: We haven't decided on that yet. Some locations we do make appointments directly with the site that we are at, so like high schools, our school nurses make all of our appointments. So we can do that here if the community feels more comfortable signing up here. Or if they want to call our Sierra Vista Clinic, or all over Cochise County. They can call any of our clinics and say, I want to be scheduled in Huachuca City. Councilmember Butterworth: Ok. And my second question was, this is the mobile bus right? So do you have accommodations so if someone's in a wheelchair or unable to walk that you can zip them up with a lift? Ms. Dove: Yes Councilmember Butterworth: Ok. Those were my questions. Mayor Wallace: Any other questions from Council? Manager Williams: One question and I think I already have an answer for this, what will it cost the people of the town for this service? Ms. Dove: It's free of charge. We don't charge. Mayor Wallace: Ms. Harvey, do you have anything to add? Ms. Harvey: Sir, one thing I would like to add is just so that council and mayor realize it, this possibility came about through our Healthy Huachuca committee, and that was a new committee that was set up recently and I just want to say they're the ones that did the hard work and they got us connected so. Mayor Wallace: Very good. Alright is there nothing else? Council? Alright.

Motion: Approve the MOU between the Town of Huachuca City and the Chiricahua Community Health Center. Moved by Mayor Wallace, Seconded by Councilmember Butterworth. Motion passed 5-0.

E.4 Discussion only [Chief Thies]: Presentation on Emergency Management Services by Cochise County Emergency Services Coordinator, Gabe Lavine.

Motion: Open E.4 for discussion. Moved by Mayor Wallace, Seconded by Councilmember Hirshberg.

Mayor Wallace: Alright, Chief Thies is not here today, but we do have Mr. Lavine, he's going to go ahead and give us the emergency management overview from the county, so, sir? Mr. Lavine: Thanks for having me. My name is Gabe Lavine, I'm the county Emergency Manager, I actually brought my Deputy Director Judy Lynn with me as well. We just wanted to come down and speak to the council and the public about what emergency management is and what services we provide to the county. We're large in your town. We're both relatively new to the county, less than a year. We're really excited to be here and I think if we can find our presentation, we're taking a slightly different approach to emergency management in the county and the way that we are delivering services. I apologize, my agenda slide is actually inaccurate so I'm just going to skip over it. We want to just start off by talking about what emergency management is and what our take on it is. We're a support function, we're here for emergency services, so fire, EMS, law enforcement. We support them in what they do and make sure they have the resources and information they need to properly protect the community and execute the functions that they are charged with. We like to kind of say that we're 911 calls when they need help, so when you call 911 you talk to a dispatcher and when the dispatcher doesn't know where to go to get stuff and the things so that your first responders can do all the good things they do, they give us a call and we go and find it for them. We make sure they get it, that they have what they need. Part of that too is information for the community and pushing out emergency notifications, emergency information. We'll get to some of that here in a minute. The other

thing is it varies, the support we provide varies based off the capability of the organization. So the level of service and support that we provide to Huachuca City looks different to the support that we provide to say Portal. To the support we provide to Sierra Vista. We try to customize and tailor what we do to the needs of the community and the needs of your services. We really pride ourselves on the fact that we are flexible enough to be able to do those things. So without getting too high brow, the county's future plan has a couple of key priorities. The way that we've been as a county office or entity, we focused on priority three for the county which is increasing governmental cooperation, so we've spent a lot of time in meetings talking to folks, getting different organizations to work together, to talk to each other and capitalize on the good things that each organization does and put strengths where there are weaknesses and try to mitigate some of those things. On the economic development county wide what we try to do is give investors peace of mind. We talk about tracking investors and tracking businesses that can stand on the back if you have well coordinated emergency services across the county. If there's plans in place and that if the unfortunate does happen, we're prepared as a community and we help manage that process across the board. So we call them lines of operation to realize focus areas and there's four of them for us. Planning, Operations, Outreach and Training. We'll talk about planning and operations first. Planning, we are the owners of the county wide emergency operations plan and this is a framework for how the different emergency services work in the county and interact with each other on what are scale incidents. The other plan that we manage, there are two plans that we manage and maintain, one is the Hazard Mitigation Plan and the other is the Community Wildfire Protection Plan. Those are focused on long term cap improvement projects and long term projects in the county to mitigate the risks and hazards to the residents. Those are multi-jurisdictional plans so where I think this council will be most interested is if you're applying for grants, whether it's post adaption mitigation grants or pre adaption mitigation grants, these plans are a part of that process and they need to be updated and maintained and they need to be adopted by all the jurisdictions so the Town of Huachuca City has adopted the Hazard Mitigation Plan and I want to say the Community Wildfire Protection Plan as well, but both of those plans get updated on a five year cycle where we are actually coming up on the Wildfire one here soon. So you may see us again, presenting that, asking for your endorsement. Again they are frameworks and they help guide and unify the efforts around the county towards mitigation efforts. We also do concepts of employment and hazard specific plans. So when there's unique events that go on in the county, we help write those plans and coordinate those plans to bring everybody together. We talk about specialty resources, we have a number of county wide specialty teams, so we have HAZMAT team, a tactical rescue team, and then an incident management team. Those are comprised from departments all over the county. They respond anywhere in the county, regardless of where that particular department may be. It's a way for us to capitalize on resources that are expensive to maintain and difficult to train to and require lots of people, and those are resources that no one department has enough manpower to actually fully staff so we come together as a county and we do that. During incidents, actual incidents, we call out operations. We maintain what is called the counter operational picture. It's an interactional mapping tool that we have and really it's a concept, right, but we generally do it through an interactive mapping tool that allows different entities and departments to understand what is going on and see that visually and provide information and updates. A portion of that actually gets poured into an interactive map for the community that is on the county's website that folks can go on and see, alright is my neighborhood in evacuation status? Where is the fire? Where is the flood? What roads are closed? What shelters are open? All those types of things to help build awareness and facilitate good decision making on the part of decision makers like yourselves, as well as the community at large. We also maintain a resource data base, so we talk about when folks call us and they ask us for stuff, the way that we know where it's at is we have a big data base which is a giant list of everything there is in the county. So when Chief Thies calls and says he needs a left handed smoke bender that runs on 110dc power, I'd get on the computer and type it in and be like aha Sierra Vista has one and it's sitting in road yard five, and we can go and get it for him. So it's a really

Important nut, and we also are able to reach out, outside of the county so we have statewide agreements that allow us to request resources from other counties, from around the state, and actually outside of the state across the nation if it gets large enough. We also do a lot of grant funding, so in the last year, we've reintegrated some grant programs to push training and equipment to various departments, most recently in fact it was an equipment grant providing some specialty HAZMAT equipment to Whetstone fire district that services your area. And that was free of charge for them. All they had to do was tell me what they wanted and we wrote it up and got it for them and dropped it off, so we try to make that as user friendly as we can. So community outreach, that's part of what we're doing tonight, in educating the public on who we are and what we do and letting folks know that there's programs out there and that we're here to help. So you may see us popping up around the county, our new county Public Information Officer, relatively new right? Amanda Bailey has really been a great help in getting the information out and getting the word out. We try to assist with those things. We do offer grant information seminars, we did one recently that was geared towards municipalities for some hazard addition and pre disaster mitigation grants and those are very lengthy grant processes but we bring folks in to talk about those and what's available and we push that information out to the community. We also have a community emergency response team, this is a training program that's two parts. So the first part is we train the community in preparedness and how to respond in an emergency to self-mobilize and help your community. And then the other half of that is, we take volunteers who are interested and we organize them into a support team that help first responders with things like evacuation notices, road closures, teaching preparedness classes. There is a variety of things that that group does. We've recently started to use them with some more programs and some leadership in organization that is really starting to help. Lastly training and exercises. So we organize county wide exercises as well as fund specialty training through our grant programs for first responders and the community at large. We try to whenever possible integrate as many different functions as we can so individual departments will train on their own, we bring them together and put them in scenarios that they have to rely on each other so that when we do have large scale events, it's not the first time that we are doing that. Most recently we have been focusing on some command and control exercises. What that is is how do we talk between the different departments? How do we coordinate? How do we figure out when an incident is on the border of four or five different jurisdictions, which is fairly common in Cochise County here, given the amount of jurisdictions there are here, how do we figure out who's in charge? How do we figure out what the priorities are, based off a whole slew of factors. So it's been really good and we'll continue to push that training plan forward. So this is the, I think I can cover the bulk of what you all will find most useful, so these are some community support programs that we offer and we assist with in Cochise County. The first one actually belongs to the Sheriff's Office, it's the Are You Ok program. If you are not familiar with this program, it's a good program, especially for folks who live alone or who have limited mobility, and what it is is you can sign up online and it's an auto dialer that calls you a couple times a day or however often you want to set it and it just asks if you're doing all right and if you press the button saying you're fine, it goes on about its merry way and nothing else happens. If you miss a call, it will call again, and it will also notify whoever you identify as your point of contact. If you still don't answer and your point of contact says, I'm not sure where Ms. Bessy is, then they send a Deputy, or in the case of Huachuca City, one of Chief Thies' patrolmen to your house to check on you and make sure you are alright. It's been very successful in the county and enrollment is still kind of up and coming, you can enroll on the county's website. I'm also gonna leave some cards here that have all these links on them if anyone is interested in going online and signing up, but it's a really good program especially for some of our seniors and homebound folks. The other program, that's actually linked to the Are You Ok program is our At Risk Populations Registry. So something that we learned during some recent wildfires actually in the Bisbee area was that we didn't have a good clear picture on the needs of at risks populations in that community. What I mean is, we were trying to do an evacuation and fire chief said hey I think I'm gonna need some wheelchair busses to get folks out and how many do you need? He wasn't

really sure. And we weren't really sure because we didn't know who needed a wheelchair and who needed additional assistance getting out, so what that spawned was the Health Department building a secure data base, which is HIPPA compliant, which is the privacy law for healthcare, a secure data base that the county funds and manages, for folks to enroll in and you provide information about your healthcare status and needs if we were to have to evacuate you from your home. What that allows us to do is during an emergency, certain vetted individuals can log on and do a search of the area and come back with there are six people in this area who need electricity to survive, there's ten people that are wheelchair bound and another seven that are hearing impaired. What that allows us to do is plan resources, plan shelters to make sure that we bring the appropriate things in to support the community in that event. It's relatively new, in fact we just got the registry up and running about a month or so ago, so again the more enrollment we get the more successful it will be. When you enroll in this program it also gives you the option of enrolling in Are You Ok, those two programs are linked so that is really great for us. That database is a long form, so your healthcare provider or people that are on hospice or have in home health that they can enroll people if they have the legal authority to do so, or you can enroll yourself. It's been vetted through a number of different sources, we pushed it out to a variety of home healthcare organizations as well as specialty care organizations. Anyways it's been a pretty good program. The other one is the community preparedness resources, many of you are familiar with Fire Wise. Fire Wise is actually a program through Department of Fire and Forestry Management. It's a free program, it's a national program. It's based around how to prepare your home for wildfires. That gentleman with the yard work, I can't really recall what it is. Mayor Wallace: Yard of the Month. Mr. Lavine: Yard of the Month, excellent, so Fire Wise kind of falls into that line of thinking that if you keep your property tidy and you keep your vegetation cut back and cleaned up then if a wildfire does come through there isn't fuel for it to burn. So that program is a really great one, if you get accredited there's grant funds, federal grant funds tied to it for things like fuel reduction. We'll bring prison crews in, we'll bring contracted crews in to reduce fuel and do projects and the cost match if you will is one volunteer hour per house. So if you go out and clean up your yard for an hour a year, congrats, you've met your volunteer hour requirement, you can document that and that meets the requirements of the program. The other program is tied to Fire Wise, called Ready, Set, Go. Ready, Set, Go is a national program as well. We've been pushing it lately with wildfires, since we're coming into wildfire season. It's designed as all hazard, so any emergency that would require you to leave your home and evacuate, Ready, Set, Go is the program that we're pushing and the ready phase is what we are in right now, which is preparing yourself and your family and your home in the event that you have to leave during an emergency. Set, which previously was known as pre evacuation, so if you hear set, it means that there is a threat in your area, and you should probably go dust off that evacuation kit, figure out where the dog's at, call the kids and start getting ready to go. And then go obviously to leave, and go to an appropriate shelter. How we execute that is through a program called I Paws, I had to put it up there because I can never remember what the acronym stands for, but it's Integrated Public Alert and Warning System. So if anybody received the Amber Alert the other night or the text message from Trump a few months ago, that's the IPAWS system. County rescue services, we have the ability to send those messages, so, if say we needed to evacuate Huachuca City for some reason, Matt or the Chief would say, we want to evacuate the city, Gabe, Judy can you guys send out a message, and we'll say sure what would you like to say and we'll post out that message. So the IPAWS is the fourth message, we have certain limitations on when we can use that and we have to abide by certain federal regulations when we do that. There's a voluntary signup that allows us more flexibility. The voluntary signup is called Alert Sense and you go on the County's website, like I said I'll leave some cards with the link, and you put in your phone number, your address, your email address, how you would like to be contacted, and again whenever the Chief says we would like to send out a notice to the public saying there's an event going on, avoid this area, or be aware things are developing, we can send that out via Alert Sense, and we will either call you if you want to be called, they'll send you a text message if you would like to receive a text, or we can email

you. Customize how those messages go out and you can choose how you want to receive them. We also have people that do specific groups, so the City actually has an administrative group in Alert Sense, and they can create internal notification groups for the City. Something that Chief Thies and I have been discussing was if you wanted to create, you know an executive group, that allows your senior staff to provide information to this Council, or to key members of the staff about upcoming events or ongoing events so that we're not playing the phone tag game and doing call trees down the line, it's a couple of keystrokes and they can get the information out to you. Again it's free flow of information across the community. The last thing is our Public Information Map, and that's actually the address for it. And what this map is, it's on the county's website, it's updated in real time, it pulls data from a number of sources, but what it will show you is roads that are closed, evacuation areas and pre-evacuation areas, and it will show you what shelters are open. So if you get notified from an I PAWS message that you need to leave, the natural question is, where do I go? And that will have a list of shelters, you click on the shelter, it's a little green icon, it'll slew the map over to wherever it's located, and will provide information on that shelter. Is it ADA compliant? Some of ours are, some of ours are not unfortunately. Does it take pets? We all like Fluffy, Fluffy's not going to get left behind, so some of our shelters take pets, some of our shelters do not so you can prioritize where you are going. What shelters offer specialty services. This accessing functionally as we talked about. Not just wheelchair bound but do we have the additional healthcare providers to assist you if you go to that shelter. All that information is there. It could be a really, really good tool to follow up on. So that is our presentation in a nutshell. Like I said, I'll leave some cards with the links as well as some Ready, Set, Go flyers that explain the program and things you can do to be prepared outside on the table if that's alright. And certainly, any questions that anyone has, I'm happy to entertain. Mayor Wallace: Gerri, do you have anything to add? Ok, um, I already see some things that you can use for your senior education. I'll talk to you soon. Ms. Harvey: Someone else just told me the same thing, so we're there. Mayor Wallace: I'll talk to you about some of those things because they're gonna, I'll just talk to you. Anything else from Council? Councilmember Butterworth: Yes, I have a couple questions. The Are You Ok program, that notifies people if they have smart phones or computers. Mr. Lavine: No. It is an auto dialer, so if you have a landline phone, it will call your landline phone and then it'll be the electronic voice. Councilmember Butterworth: Ok, because we have some people who don't have the technology and stuff like that. Oh and the IPAWS, there'd be no like there was out in Hawaii, you're not going to put out a message that this is being watched or anything right? Mr. Lavine: No, Ma'am. You are correct, yes with the IPAWS what that hits is radio and television, so there's the weekly or monthly test. And it pings cell phones. The voluntary sign up, the Alert Sense, that will auto dial your landline phone, we can get messages out that way. When we send out, especially for evacuation and pre-evacuation notices, we're going to send out messages far and wide, as much as we can so we're gonna send it across as many mediums as we can to try to capture everyone. It certainly will send folks toward the door, but folks going toward the door takes time and that's why we recommend people sign up for the voluntary sign up and monitor our sources of information. Councilmember Butterworth: And what kinds of plans for the evacuation centers say there's say an electrical outage, say a transformer blows, which it happens, and they're without power for 6,7,8 hours, we have people on oxygen who need the electricity, people on medication that needs to be refrigerated, children, would that all be part? Mr. Lavine: That's part of the address registry. Yes it would. Councilmember Butterworth: And then that would all be part as far as where they can go? Mr. Lavine: Absolutely, if the decision to evacuate within the City, is the City Manager and your Police Chief, within the county it's the Sheriff, those are the statutory authorities to say yes we want to evacuate. We support whatever that decision is and it's a simple phone call saying we would like a shelter opened up and then we'll contact the Red Cross. We have the MOU's in place, and the support structure in place to open a shelter and that can be for any type of event that your staff feels it warrants. Councilmember Butterworth: Ok so and that would be like here, if we need it here for Mr. Lavine: Absolutely. Councilmember Butterworth: Ok. Alright. Mr. Lavine: to get at your

question, what you were just asking, a power outage, and someone needs oxygen, medication refrigerated, we wouldn't know that unless they use the At Risk registry so that we know that those folks that need to have electricity for their oxygen or so that they can keep their meds cold. Councilmember Butterworth: Well I know when we had the power outage last summer and I went down to the police department just to see you know could I help and that's all the phone was ringing off the hook about is how long is it gonna be out, how long is it gonna be out? Mr. Lavine: It's just because we don't know this town, which is a sad state of affairs, but if we keep pushing this and getting people registered, we'll have a better visibility over our residents as far as their actual needs. And be able to bring resources in to support the town. Councilmember Butterworth: Ok, I just wanted clarification, I thank you. Councilmember Banks: Where is our evacuation center? I mean I've only been in town two years so, Mr. Levine: We have shelters located throughout the county, offhand I couldn't tell you which one is closest to here, I'd have to log in to our map. Councilmember Banks: So it's not the school or something? Mr. Levine: So, many of the schools are, we also have some other evacuation centers. We actually, what we've done is we've segmented the county into five zones, each one of those zones has a shelter in the different population center so there is one in the Huachuca City area, I just don't know where it is off hand. And we would direct folks to whichever one is open. We don't generally publish the pre-coordinated shelters like what we have MOU's with because they are not necessarily going to be open. The last thing we want is folks going to a shelter and it not be open and then have to go somewhere else. We also have, if there's a very large event and we need to move people to different areas of the county or out of the county, we have what are called information centers and those are all the public health offices located around the county, so you can go there. There will be bus support to get folks from that information center out to wherever the shelters are, and that will be a central receiving point, especially if we haven't got a shelter open yet. We'll send folks there to get some water, get some relief, learn about what's going on and then move them wherever they need to go. We are also in the process of finalizing MOU's with schools and also with different bus services for the municipalities that do have it so that during times of emergencies we can use those busses to drive through those areas where folks don't have reliable transportation to get them to where they need to go. Did that answer your question ma'am? Councilmember Banks: Yes, thank you. Mayor Wallace: Could we get a copy of that presentation, and if you want you can fix the agenda first. Councilmember Butterworth: So is there a quicker way to get to the map? Can we go to the county website? Mr. Lavine: Yeah, you can go to the county website on the main page, at the bottom there's a flashing light that says emergency information. Click on that and it gets you the map and the Alert Sense registration link. Mayor Wallace: I believe we have a link to that on our website too. Councilmember Butterworth: We do? Well then I need to go to the site. Mr. Lavine: You can open that link from a mobile device, on a computer. Councilmember Butterworth: So you're relatively new? This is new? This program is new or you're new? Mr. Lavine: Yes and Yes. So I started in July, Judy started in March. We stole her from the state, so she used to work for state emergency management. She's a great asset. I came from the Commonwealth of Virginia. Mayor Wallace: Sounds like you've got a military background. Mr. Lavine: We, as far as the programs go, Are You Ok started probably January last year, it just wasn't really well publicized, but after some discussion, with the Sheriff and his staff, we decided, let's really reinvigorate this. At Risk Populations, we came up with the idea at the Wildcat fire in Bisbee in October and it's now in implementation. And some of these other ones have been around just not necessarily localized to the community as much as we would like. Mayor Wallace: Any other questions from Council? Mr. Williams? Alright, sir, we appreciate you coming out. Ma'am. Yeah, it's good to know. Good information to have. And it's definitely things that we need, another resource for our residents, especially the few programs we have, those top programs are kind of incredible. So thank you. Appreciate it.

E.6 Discussion and/or Action [Mayor Wallace]: Resolution 2019-19, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN HUACHUCA CITY AND THE ARIZONA DEPARTMENT OF REVENUE (DOR) FOR THE ADMINISTRATION OF TRANSACTION PRIVILEGE TAXES

Motion: Open item E.6 for discussion and/or action. Moved by Mayor Wallace. Seconded by Councilmember Hirshberg.

Mayor Wallace: So this one is just a resolution that we have to do so that we can get the state to give us our money, from taxes. That is just a really dumbed down version of it. Mr. Williams do you have anything to add? Manager Williams: No, sir. Mayor Wallace: Council, any questions?

Motion: Adopt Resolution 2019-19 Moved by Mayor Wallace, Seconded by Councilmember Hirshberg. Motion passed 5-0

E.7 Discussion and/or Action [Director Harvey]: Council update on obtaining Summer Splash program funding.

Motion: Open item E.7 for discussion and/or action. Moved by Mayor Wallace, Seconded by Councilmember Butterworth.

Mayor Wallace: Suzanne. Director Harvey: So I just wanted to, because some of you had volunteered your stipends, so I wanted to be, let you know that you are still welcome to do that but it's not necessary. I obtained funding for Summer Splash for July of this year and June of next year. So the next fiscal year, we'll have it funded. The Legacy Foundation sent us a \$5,400.00 check right here. They said on behalf of the Legacy Foundation Southeast Arizona are pleased to provide an emergent grant of \$5,400.00 for the Summer Splash Program. Super excited about this. In addition, the Huachuca City Lions club also donated \$500.00. And we had a private citizen make a donation for some scholarships. So very exciting. Summer Splash is alive and well and I wanted to let you all know. That's it thank you. Mayor Wallace: You can still keep mine for incidentals like we previously discussed, that's fine. Director Harvey: Thank you, because we will find good use for it in doing programs for the kids. Councilmember Banks: You can keep mine as well. Councilmember Butterworth: Do you still need sponsorship for some of the kids who can't afford to go? Director Harvey: Any that we get we will use for those who can't afford to go. We have two, we are able to do two right now. Councilmember Butterworth: Ok, and how many do you usually need? Director Harvey: Last year we did four. Councilmember Butterworth: Last year you did four. Ok. Two more. Director Harvey: So I would need two more. Mayor Wallace: So it sounds like they got enough. Director Harvey: I think your stipends can do that. Yes. Councilmember Butterworth: Ok, thank you. Mayor Wallace: Alright, I don't think there's any action other than saying that's awesome. Thank you Legacy Foundation. We'll need to write them a thank you letter. Councilmember Butterworth: And thank you Director Harvey. Mayor Wallace: Alright so since there's no more action on that one, moving on

E.8 Discussion and/or Action [Director Halterman]: Council staff direction to obtain quotes for the Skyline Road repair project.

Motion: Open item E.8 for discussion and/or action. Moved by Mayor Wallace, Seconded by Councilmember Trate.

Manager Williams: I will speak up sir. Mayor Wallace: Ok, so while you're digging it up, I thought we already did this? Manager Williams: We did that's why we're bringing it back. Give me a second sir. Mayor Wallace: It was just under 11 grand that we approved before. Manager Williams: This was approved last fall for the amount of 15 grand. If you'll remember we got bids from several contractors, we got a bid from county and we kept weighing, myself and Mr. Halterman, and Doc Johnson kept going back and forth weighing this project, as you say the council did approve this to spend the money to get the project done. Recently what had happened was there has been a change of staff at the county as far as the county engineer and we were recently informed that this bid that the county gave to us, that this bid was way under coded and is incorrect and they cannot do the project for this amount at this time. We have also been told, the county engineer has informed the county staff that they will be doing all county projects before they do anyone else's. So that being said, may we request that we go out for bid again on this project? Now the bids that we got before are no good because they are out of date. Those are the private contractors versus the county bid. So we request council to go out for bid again. This project needs to be done, the road's only gotten worse. And so the Council and the public may remember this at the junction of Skyline and Hunt. There is a crack in the asphalt across the road and when big trucks come down the hill, when they stop, they put a lot of force on the road. And it's actually cracking the road right there. And every time a truck stops it makes the crack a little worse and a little worse and eventually it will be a sinkhole. It needs to be fixed and it'll only get more expensive to patch as time goes on. That's why we are digging for bids again. Mayor Wallace: Do you remember what the other bids were? I don't remember the cost of the other bids. Manager Williams: They were more than this one. This one was the low ball. Mayor Wallace: But you don't remember by how much. I'm hoping your memory is better than mine on that. Manager Williams: I think they were over 20. I think they were around 24-25. Well this one is \$15,883. Mayor Wallace: Alright. Ok. Yeah I mean it has to happen. Because that road needs to get fixed. We need to definitely try to get it before the Monsoons hit. Any questions from Council?

Motion: Direct staff to obtain quotes to the Skyline road repair project. **Moved by Mayor Wallace, Seconded by Councilmember Butterworth.** Motion passed 5-0.

E.9 Discussion and/or Action [Mayor Wallace]: Approval of expenditure to separate the Town Hall electrical meter from the Police Department electrical meter.

Motion: Open item E.9 for discussion and/or action. **Moved by Mayor Wallace, Seconded by Councilmember Banks.**

Mayor Wallace: So for the longest time people always said that the police department and the fire department shared a power meter. That is not the case. The administration and the police department share a meter. The meter is already out there, it's just a matter of actually putting in, I mean if Doc was here he would make it all smart sounding, but we don't need the meter installed, we just need it separated from the box right? Manager Williams: So Doc called me on this. It's a two part project to do this. One, SSVEC would have to come and make sure there's enough power in the wiring between the two meters. That's one side of it. And then we'd have to do separate panels from the new meter. And we do not have all the quotes on this project yet. Mayor Wallace: So we can't approve an expenditure if we don't know how much it's going to cost, but you know this is what we need so that we can make sure the police department's budget is right, the admin budget is right, the fire department has its own, to make sure the budgeting is right. It just comes down to getting the money coming out of the right pots. There is really nothing for us to do on this if we don't have the quotes. Manager Williams: Of course, I put it on the agenda before I left expecting to get it back before I got back. I'm sorry. A few points I want to add is one it won't affect the budget whatsoever as far as the utility costs per department. It's just a matter of

adjusting how much to charge each department. As the Mayor said, we split the power meter on the fire department fifty fifty for the next year. Actually we should have split the admin/police meter fifty fifty. So we do want to make the adjustment, but it won't affect the bottom line. The department budget is more accurate once it's done. Obviously we would like to get this done this budget year if possible, but again we don't have those quotes or anything to approve at this time. Mayor Wallace: So at this time there is no action to be taken and once we get those quotes, definitely bring it back to us. Any questions from council before we go?

E.10 Discussion and/or Action [Manager Williams]: Consider adoption of Resolution 2019-18, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ESTABLISHING AN ADMINISTRATIVE PROCESS FOR APPROVAL OF TEMPORARY SPECIAL EVENT LIQUOR LICENSES.

Motion: Open item E.10 for discussion and/or action. Moved by Mayor Wallace, Seconded by Councilmember Hirshberg.

Manager Williams: Mayor, Council, if you remember, on the last Consent Agenda on May 9th you approved a liquor license for an upcoming event. And in speaking to the City Clerk of Sierra Vista, I discovered that they have a blanket resolution that they do over all different events all over the city. Where basically, instead of having to bring the liquor license permits to the council one by one, they have one blanket resolution so the City Clerk can approve them through the Clerk's office. She was saying that this needs to be approved through OSHA, and we can do them on a one by one basis or we can do them on a blanket. There's two sides to this. On the admin side, this would make it much easier if they came through the Clerk's office and all of them went through that way. However there will be some information that the Mayor and Council might not know about by it being done that way. Unless of course you ask, you may not hear about a specific event, how many people are expected, that sort of thing. That's stuff that you want to know, so there's definitely two sides to this. We can do it the way we have been doing it, or if Mayor and Council chooses to approve this resolution, it will simply go through the Clerk's office, it will be a blanket resolution to cover all the permits. Mayor Wallace: Any questions from council? Councilmember Banks: I just think that if it's something we are going to be interested in, it's something that we will hear about anyways. Mayor Wallace: I mean if something happens, we only get one a year, but if, you know, Manager Williams is pretty good about letting us know, but like you said, if it's something we are interested in, we would already know about it. But I fully expect Mr. Williams to let us know, hey, new liquor license went out. I bet you our Chief is gonna keep an eye on it. Councilmember Butterworth: Having to bring everything to council is just another delay, because I mean it could only be twice a month, it could be we're interfering with their schedule and the more revenue we can bring in the better. Make it a smooth process for the people that are applying for these events. To make it easy and user friendly. Mayor Wallace: Anything else from Council?

Motion: Adopt resolution 2019-18. Moved by Mayor Wallace, Seconded by Councilmember Hirshberg. Motion passed 5-0.

F. Town Manager Report

Manager Williams: I will skip through, Mayor and Council you know we had the Senior Center Work Session tonight. The phase one on Dusk til Dawn, as you will recall this phase one inspection is required, they have been and done the site visit, they have not gotten us that report back yet. We recently acquired a cement mixer for \$250 from GSA Surplus on Ft. Huachuca. I'm trying to get a lot of equipment from Ft. Huachuca right now, they've recently had a large job that was cancelled on the base so all that equipment

is being surplused cheap and it's all operating equipment. So we just got the cement mixer and we were just approved to get a wood chipper. And you may ask yourself why would I buy another wood chipper when we just sold one, and the reason for it is simple, it's profit. The last one we sold for \$8,000.00. This one I expect to be in the \$250-\$300.00 range. And how this works is we have to keep it for a year, and then you can sell it. Councilmember Trate: Can citizens rent it? Manager Williams: That would be a lot of liability. Mayor Wallace: No. Manager Williams: As far as SEACOM, the town of Tombstone was just approved to join SEACOM, Whetstone Fire and Fry Fire have now joined. The SEACOM Budget for next year will now be over \$250,000.00 less than it was this current year. That will not affect us, reason it won't affect us is that County and Sierra Vista are paying the overwhelming balance, so this comes off them. They are paying more than their contract. These costs will come down more and from what I hear, there's going to be some more budget decreases as well. Search for a Town Clerk, I've had several applications sent to me. We are still actively looking. Budget cycle as you know, we will have the budget hearing on June 13th at 6:30pm. That is just the hearing. We will have the vote on that at 6:45pm and the actual Council Meeting at 7:00pm. You have to have a separate hearing, separate meeting to approve it and a separate Council Meeting. Installation over at the Library the average internet speed is from 12-500 so that's a huge improvement. Certainly the Mayor can explain that better than I can. Mayor Wallace: It's really fast. Manager Williams: Much better than it was. I would ask Council to read over the departmental reports, there is a lot of good points in here. I think that would be my highlights at this time sir.

G. Report of Current Events by Council

Councilmember Banks: Ok well the Sierra Vista Metropolitan Planning Organization did meet another time since my notes in the packet, but, let's see the new County Superintendent Tom Borer is the Vice Chair. That's about all the big news out of there for now. There will be an open house that the SVMPO Administrator Karen Lamberton is gonna hold at the library Tuesday, June 11th from 10am to Noon. I intend to be there. I'll have at least three grandchildren with me probably, but I will be there because it's at the library and will answer questions so if you all wanna know how things are gonna change because we joined this gigantic map of stuff here and we get growth funds, and we get all kinds of money and we're having studies done, hopefully we'll get an emergency signal put up at School Dr. Hopefully in the near future we are supposed to have it done but we need some more estimates. So it could change things for the better around here. That's all I got. Mayor Wallace: I'm gonna highlight a couple of additional things from the staff report. So, kind of focusing on the Library, the Library did get a \$28,000.00 LSPA grant, to basically take the Town's history and make it digital. So this is something we talked about last year, Ms. Harvey did give a presentation on trying to really digitize our Town's history and make it more available, more observable so she did get a grant for that. She also got a grant to maintain the hotspot program for people who don't have internet at home but want to get online can rent a hotspot. Also the county is now under one card for the library so that means no matter what library you go to within Cochise County you use the same library card no matter where you go to check out a book. So I just wanted to highlight the two things about the library just because of the grant experiences and how the things they are doing are actually going to benefit the town as a whole for that piece. And then like I said, the bank balance, actual cash on hand, as of this morning in our report it says \$347, but it fluctuates. Right now our bank balance hovers around \$400,000.00 everyday, and that's not about cash on hand. That's actually what we have in the bank to spend, you know to pay our bills. That is a far cry from, that's without pulling money from savings, that's actually every single department paying attention to the money that they are spending to make sure that we're holding fine and spending what we need to maintain operations, but we're not going on a wild spending spree. So everybody, we're closing down this fiscal year, we're fixing to start a new funding cycle and it's, balanced budget I mean it's a major, major effort, a major undertaking by all staff despite their kicking and screaming, to really keep tabs on the money they are spending and

to really do what they have to do to help the Town's goals. So that's just kind of a quick of the budget and everything else. Lot of conversations with a lot of people, but people see what's going on in Huachuca City, I've talked to a lot of people, they are very impressed with the efforts. They see what's going on, they read the papers and they are just really impressed with the way the Town is going because they are not used to seeing the Town being depicted in a good light. They are typically used to seeing Huachuca City being depicted in a very bad manner. I'm hearing a lot of good things. About the Town, about what we are all doing from people who don't live here so that's a very good thing. Councilmember Butterworth: So for any of the public, all of this stuff is available, this is in our packet online too, it's on our website and especially the Town Manager's report is full of great little tidbits of stuff that is going on and what the staff has been doing. I learn something every time I read it so it's very well done and I highly recommend everyone read it. It's at the very end of a hundred some pages of a PDF file but it's there, or come in to Town Hall and they'll print you something. Mayor Wallace: And you know that's good because one of the questions that always comes up is, I actually want to highlight something here from Public Works, it's everyday they have to go to all the well sites, all sewer ponds, landfill and make sure everything is working, make sure the pumps are all working, that is every day. They have to do their monthly pulls for the samples to make sure the water is safe to drink. They have to check the equipment, check the pumps, make sure the seals are good, make sure there's no leaks. There's a whole lot of things that are going on, so definitely look at that with the staff report. See what's going on with every department because you ask why we need to pay for something, well you can actually see the work that everybody's doing. The best way to do it is if it's coming from the horse's mouth.

H. Items to be placed on future agendas

Mayor Wallace: Just the item that we discussed about the electrical meters when you get that back. And then obviously also the quote for the road repair, hopefully we get that back soon.

I. Adjournment

Motion: Adjourn Moved by Mayor Wallace, Seconded by Councilmember Hirshberg. Motion passed 5-0

Meeting adjourned at 8:07pm.

Approved by Mayor Wallace June 13, 2019



Johann Wallace, Mayor

Attest: 

Matthew Williams, Interim Town Clerk

Seal:



Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on May 23, 2019. I further certify that the meeting was duly called and a quorum was present.

A handwritten signature in blue ink, consisting of a stylized 'M' followed by a wavy line, positioned above a horizontal line.

Matthew Williams, Interim Town Clerk